



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8370996
Procuring Entity PHILIPPINE RACING COMMISSION
Title SERVICE PROVIDER TO CONDUCT RAPID ANTIGEN TEST FOR PHILRACOM FIELD INSPECTION DIVISION (FID) EMPLOYEES
Area of Delivery Metro Manila

Solicitation Number:	PRC-2022-004	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Diagnostic and Laboratory Services		
Approved Budget for the Contract:	PHP 300,000.00	Document Request List	3
Delivery Period:	5 Month/s		
Client Agency:		Date Published	25/01/2022
Contact Person:	Eric Canlas Dela Cruz SSGRO 4th Flr. Electra House Bldg., Esteban St. Legaspi Village Makati City Metro Manila Philippines 1200 63-2-8137778 63-2-8137778 bac@philracom.gov.ph	Last Updated / Time	25/01/2022 00:00 AM
		Closing Date / Time	28/01/2022 09:00 AM

Description

TERMS OF REFERENCE

SERVICE PROVIDER TO CONDUCT RAPID ANTIGEN TEST FOR PHILRACOM FIELD INSPECTION DIVISION EMPLOYEES (FEBRUARY 2022 – JUNE 2022)

I. INTRODUCTION

The Coronavirus Disease 19 (COVID 19) is a highly transmittable viral infection caused by Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-Cov-2) which emerged from Wuhan, China in December 2019. On 30 January 2020, the Philippine Department of Health reported the first case of COVID 19 in the country from a Chinese national who arrived from Wuhan, China. On that same date, the World Health Organization in Geneva, Switzerland activated the highest level of alert declaring COVID 19 as a public health emergency of international concern.

The COVID-19 pandemic in the Philippines is part of the worldwide pandemic of coronavirus disease 2019 (COVID-19).

With the increasing number of COVID-19 cases and as part of PHILRACOM's health and safety measure for the employees, the PHILRACOM Management approved the testing of PHILRACOM Field Inspection Division (FID) Employees including PHILRACOM Drivers for the COVID 19 using Rapid Antigen.

II. PROJECT DESCRIPTION

To acquire a reputable and competent service provider that will conduct regular rapid antigen testing of PHILRACOM Field Inspection Division (FID) Personnel.

III. COVERAGE

Regular on-site testing at the PHILRACOM Office Makati City of the PHILRACOM Field and Inspection Division personnel including PHILRACOM drivers.

The maximum number of COVID 19 Rapid Antigen tests that will be conducted is broken down as follows:

Number of Weeks	Maximum Number of FID Personnel	TOTAL MAXIMUM NUMBER OF TESTS
20	15	300

The COVID 19 Rapid Antigen testing schedules are to be determined by PHILRACOM in coordination with the Service Provider.

IV. CONTRACT DURATION

The contract shall be for a period of five (5) months from February 2022 to June 2022.

V. INSTITUTIONAL SET-UP/ RESPONSIBILITIES

A. The Service Provider shall:

1. Provide testing services in accordance with its status as a PHILHEALTH Accredited Testing Laboratory as well as in keeping with prevailing laws, rules and regulations;
2. Have a Certificate of Accreditation from the Department of Health (DOH) and follow existing DOH guidelines and procedures;
3. After testing, the Service Provider shall submit to the duly authorized representative of PHILRACOM the following document as the only accepted proof of testing services required for a faster and simplified process: Service Provider's summary of test results duly certified by Service Provider's molecular pathologist as submitted to the DOH and RITM and/or attached agencies subject, however, to the provisions of the Data Privacy Act of 2012;
4. On a best efforts basis, endeavor to adopt global best practices and currently-available medical and diagnostic technologies to ensure the accuracy of its testing results;
5. Assign a point/contact person or representative who will specifically coordinate with and address concerns of PHILRACOM by working with the latter's own point/contact person or authorized representative.
6. Obtain a signed waiver from each employee which allows the Service Provider to release the result to PHILRACOM;
7. The Service Provider agrees that any payment due and payable and/or may be due the Service Provider shall be offset against any amount due to the PHILRACOM, such as but not limited to liquidated damages.

B. The PHILRACOM shall:

1. Pay the Service Provider based on the actual number of employees who underwent the COVID-19 Rapid Antigen test subject to existing accounting and auditing rules applicable to PHILRACOM. Payment of which shall not exceed the contract price.
2. Review and validate the submitted documents below within fifteen (15) working days after the receipt of the said documents for queries and/or clarifications. In case of errors (i.e. double billing, erroneous entries, etc.) the documents shall be endorsed and returned to the Service Provider for appropriate action.
 - a) Statement of Account (SOA);
 - b) Transmittal list that shall contain the following information: name of employee, date of COVID 19 Rapid Antigen testing and payment due for each employee
3. After the completion of validation and review of the said documents, the PHILRACOM shall process payment within thirty (30) working days.

VI. QUALIFICATIONS OF THE CONTRACTOR

- A. Must be PhilGEPS Registered;
- B. Must be a DOH Accredited/Certified Testing Laboratory.

V. PAYMENT SCHEDULE

The monthly progress billing shall be paid to the Service Provider upon submission of the accomplishment report detailing the Rapid Antigen Test actually conducted on FID Personnel as verified and certified by the Chief of the FID or his representative.

VI. MODE OF PROCUREMENT

The procurement of the service provider shall be undertaken through negotiated procurement -small value procurement.

VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Fund for this project shall be sourced from the General Fund.

The ABC of the proposed undertaking is THREE HUNDRED THOUSAND PESOS (Php 300,000.00) or a price not exceeding ONE THOUSAND PESOS (Php 1,000.00) per test, inclusive of all the applicable government taxes and charges and professional fees.

The Service Provider shall be paid based on the number of Rapid Antigen test actually conducted.

VIII. PENALTY CLAUSE

In case the Service Provider fails or refuses, for any reason whatsoever, to render the required COVID 19 Rapid Antigen testing as scheduled, the Service Provider shall be liable and pay in favor of the PHILRACOM the full amount allowed for the said services and/or other expenses incurred by reason of such failure.

The Service Provider shall not assign or sub-contract the COVID 19 Antigen testing services without the written approval of the PHILRACOM. Violation of this condition shall be a ground for the cancellation of the Contract by PHILRACOM. The PHILRACOM shall have the right to pre-terminate this Contract in whole or in part for default of the Service Provider or breach or violation of the terms and conditions of this Contract without need of judicial action or for just cause to be determined by PHILRACOM, which determination shall be final and binding to the Service Provider.

IX. CONFIDENTIALITY

The Service Provider shall not use or disclose such confidential information, or any part thereof, in any manner other than is necessary to perform its services under the Contract or as required by law. Relative thereto, the PHILRACOM agrees to support and coordinate with the Service Provider, its directors and/or officers, employees, or duly authorized representatives, in their defense against any action, sum of money, liability, damages, and claims which any third party may bring against the Service Provider as a direct or indirect result of the PHILRACOM having received and/or used the confidential information. Any violation of the confidentiality of records shall be subject to legal actions.

All documents, records, reports, receipts and information about the COVID 19 Rapid Antigen Testing including those recorded in database systems of the Service Provider shall be the property of the PHILRACOM.

X. CONFORMANCE WITH THE EXISTING LAWS

The procurement process for this undertaking shall be executed in accordance with Republic Act 9184, otherwise known as the Government Procurement Reform Act, and its Revised Implementing Rules and Regulations.

Created by Eric Canlas Dela Cruz

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