

Republic of the Philippines  
**PHILIPPINE RACING COMMISSION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE RACING COMMISSION in the CSC website:

ANNA MARIA T. DIMAANO

HRMO

Date:

September 08, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ATTORNEY IV	PRACOMB-ATY4-1-1998	23	76907	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	Legal Division
2	INFORMATION TECHNOLOGY OFFICER I	PRACOMB-ITO1-5-2019	19	48313	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Finance and Administrative Division
3	ADMINISTRATIVE OFFICER V (SUPPLY OFFICER III)	PRACOMB-ADOF5-11-2004	18	43681	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Finance and Administrative Division
4	VETERINARIAN II	PRACOMB-VET2-1-2018	16	36628	Doctor of Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Field Inspection Division
5	VETERINARIAN II	PRACOMB-VET2-6-2004	16	36628	Doctor of Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Studbook Division
6	ADMINISTRATIVE OFFICER IV	PRACOMB-ADOF4-1-2006	15	33575	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Finance and Administrative Division

7	SPORTS AND GAMES REGULATION OFFICER I	PRACOMB- SGREGO1-5- 1998	10	21205	Bachelor's Degree	None Required	None Required	Career Service Professional/ Second Level Eligibility	N/A	Field Inspection Division
8	SPORTS AND GAMES REGULATION OFFICER I	PRACOMB- SGREGO1-8- 1998	10	21205	Bachelor's Degree	None Required	None Required	Career Service Professional/ Second Level Eligibility	N/A	Field Inspection Division
9	ADMINISTRATIVE OFFICER I	PRACOMB- ADOF1-13-2004	10	21205	Bachelor's Degree	None Required	None Required	Career Service Professional/ Second Level Eligibility	N/A	Regulation and Licensing Division
10	ADMINISTRATIVE ASSISTANT III (Anticipated)	PRACOMB- ADAS3-7-2004	9	19593	Completion of two- year studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub Professional/ First Level Eligibility	N/A	Legal Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 24, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**RONALD A. CORPUZ**

Deputy Executive Director III

4th Flr. Electra House Bldg. Esteban St., Legazpi Village, Makati City

[hmu@philracom.gov.ph](mailto:hmu@philracom.gov.ph)/[racorpuz@philracom.gov.ph](mailto:racorpuz@philracom.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

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1	SPORTS AND GAMES INSPECTOR II	PRACOMB-SGI2-6-1998	8	18251	Completion of two-year studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional / First Level Eligibility	N/A	Field Inspection Division
2	SPORTS AND GAMES INSPECTOR II	PRACOMB-SGI2-10-1998	8	18251	Completion of two-year studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional / First Level Eligibility	N/A	Field Inspection Division
3	ADMINISTRATIVE ASSISTANT I	PRACOMB-ADAS1-10-2006	7	17179	Completion of two-year studies in college	None Required	None Required	Career Service Sub-Professional / First Level Eligibility	N/A	Regulation and Licensing Division
4	ADMINISTRATIVE AIDE VI (CLERK III)	PRACOMB-ADA6-8-2004	6	16200	Completion of two-year studies in college or High School graduate with relevant vocational course	None Required	None Required	Career Service Sub-Professional / First Level Eligibility	N/A	Finance and Administrative Division
5	ADMINISTRATIVE AIDE IV (CLERK II)	PRACOMB-ADA4-4-2004	4	14400	Completion of two-year studies in college or High School graduate with relevant vocational course	None Required	None Required	Career Service Sub-Professional / First Level Eligibility	N/A	Finance and Administrative Division

6	ADMINISTRATIVE AIDE IV (CLERK II)	PRACOMB-ADA4-5-2004	4	14400	Completion of two-year studies in college or High School graduate with relevant vocational course	None Required	None Required	Career Service Sub-Professional / First Level Eligibility	N/A	Finance and Administrative Division
7	ADMINISTRATIVE AIDE IV (CLERK II)	PRACOMB-ADA4-12-2004	4	14400	Completion of two-year studies in college or High School graduate with relevant vocational course	None Required	None Required	Career Service Sub-Professional / First Level Eligibility	N/A	Finance and Administrative Division

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