



# PhilGEPS

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## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 8531786  
**Procuring Entity** PHILIPPINE RACING COMMISSION  
**Title** PROCUREMENT, SUPPLY AND DELIVERY OF NEW COMPUTER UNITS (LAPTOP)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	PRC-2022-010	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	7
<b>Category:</b>	Information Technology	<b>Date Published</b>	17/03/2022
<b>Approved Budget for the Contract:</b>	PHP 1,520,000.00	<b>Last Updated / Time</b>	17/03/2022 00:00 AM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	06/04/2022 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Eric Canlas Dela Cruz SSGRO 4th Flr. Electra House Bldg., Esteban St. Legaspi Village Makati City Metro Manila Philippines 1200 63-2-8137778 63-2-8137778 bac@philracom.gov.ph		

#### Description

##### TERMS OF REFERENCE

##### PROCUREMENT OF NEW COMPUTER UNITS (LAPTOP)

##### I. Background

As part of a 5-year plan to improve the quality of services provided by the Philippine Racing Commission (PHILRACOM) to its stakeholder, PHILRACOM aims to increase its work productivity and efficiency by procuring new and state-of-the art IT infrastructures and equipment.

##### II. Justification

The current ICT equipment situation of PHILRACOM, as per the inventory conducted by the office and with the support of the IT team, showed that most of the desktops, laptop, and other ICT peripherals are beyond its maximum normal and reliable life span with some equipment as old as 5 years which has render to be non-functional, beyond repair, obsolete and could not meet the demand of the workload and the current software technology. This may cause, among others, breakdown of equipment that can result in data loss and hamper the office's operations.

##### III. Objective

To provide efficient and reliable delivery of service to the different stakeholders and the general public, PHILRACOM will acquire functional and working ICT equipment, to aid the different operating units in the performance of its

functions.

IV. Approved Budget for the Contract (ABC)

The approved budget for the contract is One Million Five Hundred Twenty Thousand Pesos (PHP 1,520,000.00) sourced from the 2022 Capital Outlay, inclusive of all applicable government taxes and charges.

V. Supplier's Qualifications

1. The bidders should have been operating in the Philippines for at least three (3) years and is registered with the Securities and Exchange Commission or Department of Trade and Industry.
2. The bidders must be PHILGEPS registered.

VI. Scope of Services

The Supplier shall provide the following:

1. Supply of 1-Lot (40-units) of Laptop Computers.
2. Delivery of the laptops at the PHILRACOM main office- 4th Floor Electra House Building, V.A. Rufino St. Legaspi Village, Makati City. Delivery shall be free of charge.

VII. Technical Specifications

Quantity Item Specifications  
40 Laptop Computers Base CPU Clock: 2.1GHz up to 3.7GHz  
RAM: at least 8GB DDR 4  
Storage: at least 512GBSD  
OS: Windows 10 Pro

The majority of the laptop to be used is intended for field work and on-site transactions outside the office. It is expected that the provided items can withstand the effects of difficult environmental conditions.

VIII. Other Requirements

1. Three (3) months warranty on items.
2. Telephone and/or online after-sales support shall be provided by the supplier within 24-hours from verbal/written notification of PHILRACOM
3. Within the warranty period, items that cannot be repaired within forty-eight (48) hours shall be immediately replaced with a new item of similar specifications or better at no cost to PHILRACOM.

IX. Delivery

All forty (40) units of laptops shall be delivered to the PHILRACOM office within a period of fifteen (15) working days upon receipt of the Notice to Proceed.

X. Payment

Payment shall be made within fifteen (15) working days upon complete delivery of all items.

XI. Mode of Procurement

The Procurement of New Computer Units (Laptop) shall be undertaken through Public Bidding

XII. Performance Security

To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a performance security as required under Section 39 of the Revised IRR of RA 9184 prior to signing of contract. The Performance Security shall be denominated in Philippine Pesos and posted in favor of the PHILRACOM, which shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under contract.

XIII. Language of Bid

The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the PHILRACOM, shall be written in English.

XIV. Bidding Documents

A complete set of Bidding Documents containing other information and instruction to bidders can be purchased by the

interested bidders at the 4th Floor Electra House Bldg. Esteban St., Legaspi Village, Makati City, upon payment of a non-refundable fee in the amount of Five Thousand Pesos (Php 5,000.00).

XV. Conformance with Existing Laws

The procurement process for this undertaking shall be executed in accordance with Republic Act 9184, otherwise known as the Government Procurement Reform Act, and its Revised Implementing Rules and Regulations.

Pre-bid Conference

Date	Time	Venue
25/03/2022	9:00:00 AM	PHILRACOM BOARD ROOM 4TH FLOOR ELECTRA HOUSE BLDG., ESTEBAN ST., LEGASPI VILLAGE, MAKATI CITY

**Created by** Eric Canlas Dela Cruz  
**Date Created** 16/03/2022

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