

Republic of the Philippines
PHILIPPINE RACING COMMISSION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE RACING COMMISSION in the CSC website:

ANNA MARIA T. DIMAANO

HRMO

Date:

December 28, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney IV	PRACOMB- ATY4-1-1998	23	75359	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	Legal Division
2	Veterinarian IV	PRACOMB- VET4-2-2004	22	66867	Doctor of Veterinary Medicine	16 hours of relevant training	3 years of relevant experience	RA 1080	N/A	Stud Book Division
3	Supervising Administrative Officer	PRACOMB- SADOF-4-2019	22	66867	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Finance and Administrative Division
4	Information Technology Officer I	PRACOMB-ITO1- 5-2019	19	46791	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Finance and Administrative Division
5	Administrative Officer V (Anticipated)	PRACOMB- ADOF5-3-2006	18	42159	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Finance and Administrative Division
6	Executive Assistant II	PRACOMB- EXA2-1-1998	17	38464	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Office of the Chairman

7	Sports and Games Regulation Officer II	PRACOMB-SGREGO2-1-1998	14	29277	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	To be assigned at Equine Laboratory and Diagnostic Unit (ELDU)
8	Sports and Games Regulation Officer I (Anticipated)	PRACOMB-SGREGO1-8-1998-4-1998	10	20219	Bachelor's Degree	None Required	None Required	Career Service Professional/ Second Level Eligibility	N/A	Field Inspection Division
9	Sports and Games Inspector II (Anticipated)	PRACOMB-SGI2-6-1998	8	17505	Completion of two-year studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional/ First Level Eligibility	N/A	Field Inspection Division
10	Administrative Aide III	PRACOMB-ADA3-15-2004	3	13019	Completion of two-year studies in college or High School graduate with relevant	None Required	None Required	Career Service Sub-Professional/ First Level Eligibility	N/A	Regulation and Licensing Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 08, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RONALD A. CORPUZ

Deputy Executive Director III

4th Flr. Electra House Bldg. Esteban St., Legaspi Village, Makati City

hrmu@philracom.gov.ph/racorpuz@philracom.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.